



To assist officers from The Gateshead Housing Company and/or Gateshead Council, you have been asked to keep a record of any incidents of harassment, nuisance or anti-social behaviour which you suffer or witness.

The incident diary explanatory notes included should assist you to complete the incident diary with as much detail as possible. Please continue on a separate sheet if necessary.

Your details		Source of complaint	
Name		Name	
Address		Address	
Telephone number		Telephone number	
e-mail		e-mail	

Date	Starts	Finishes	Details of incident	How it affects me

I certify that the above record is a true statement			
Signature		Date	

**If you have any further queries please contact The Gateshead Housing Company on Tel: 0191 433 5327.**