



The Gateshead Housing Company Resources and Audit Committee

Wednesday 15 February 2012 at 10am
Board Room 2, The Gateshead Housing Company, Keelman
House, Fifth Avenue Business Park, Fifth Avenue, Team Valley
Trading Estate, Gateshead NE11 0XA

Agenda

Item	Business
1.	Apologies for Absence
2.	Declarations of Interest
	<u>ITEM FOR DISCUSSION</u>
3.	Risk Management Presentation by Chief Internal Auditor, Gateshead Council
	<u>ITEMS FOR DECISION</u>
4.	Minutes (Pages 3-7) To approve as a correct record the minutes of the meeting of the committee held on 27 October 2011
5.	Matters Arising
6.	Operational Risk Register – Corporate Services (Pages 8-50) Report of Director of Corporate Services
7.	External Audit Strategy and Planning Memorandum (Pages 51-66) Report of Director of Corporate Services

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8.	TGHC Prevention of Bribery Policy (Pages 67-73) Report of Director of Corporate Services
9.	Redundancy Policy Update (Pages 74-78) Report of Director of Corporate Services
10.	Caretaker Service – Flexible Working Scheme (Pages 79-81) Report of Director of Customers and Communities
	<u>ITEMS FOR INFORMATION</u>
11.	Management Accounts – Third Quarter 2011/12 (Pages 82-97) Report of Director of Corporate Services
12.	Sickness Absence and Human Resources Update (Pages 98-113) Report of Director of Corporate Services
13.	Health and Safety Update (Pages 114-118) Report of Director of Corporate Services
14.	Equality and Diversity Update (Pages 119-124) Report of Director of Corporate Services
15.	2011/12 Internal Audit Update – Progress Report (Pages 125-127) Report of Chief Internal Auditor, Gateshead Council
16.	Forward Plan (Pages 128-130) Report of Director of Corporate Services
17.	Items for Future Agendas
18.	Exclusion of the Press and Public The committee may wish to consider excluding the press and public from the meeting during consideration of the remaining items in accordance with categories 1 and 4 of the company's Access to Information Rules.