



Report to Assets, Development and Investment Committee

17 October 2013

Title: Forward Plan

Report of: Director of Customers and Communities

Purpose of report

1. To note the forward plan of reports which will be presented to Assets, Development and Investment Committee during the next year.

Background

2. There is currently no system in place to make the committee aware of reports it will receive at future meetings.
3. Attached as an Appendix to this report is a forward plan of reports that will be presented to meetings of this committee during the next year. This will not be an exhaustive list of reports and there will clearly be a number of other items of business that the committee will be required to consider during the course of the next year. It will however give the committee an idea of forthcoming business. It will also assist officers when planning in business and meetings to avoid when there is a lot of business.

Link to Values

4. This report relates to the following company value of being honest, accountable and transparent.

Risk Management Implications

5. The forward plan will mitigate the risk of reports not being planned into the committee cycle.

Value for Money Implications

6. There are no value for money implications directly arising from this report.

Equality and Diversity Implications

7. There are no equality and diversity implications directly arising from this report.

Financial Implications

8. There are no financial implications directly arising from this report.

Health Implications

9. There are no health implications directly arising from this report.

Environmental Implications

10. There are no environmental implications arising from this report.

Consultation carried out

11. Lead officers within the company have identified reports for future meetings of this committee.

Impact on Customers

12. There is no impact on customers as a result of compiling this report.

Recommendation

13. It is recommended that the forward plan be noted.

Assets, Development and Investment Forward Plan

Customers and Communities Committee	Issues to be discussed
13 February 2014	<ul style="list-style-type: none"> • Capital Update 2013/14 – end of third quarter • Repairs and Maintenance Contract – Third Quarter Review 2013/14 • Gas Servicing Update • Cyclical Maintenance Programme
June 2014 (date still to be agreed)	<ul style="list-style-type: none"> • Capital Update 2013/14 – end of final quarter • Repairs and Maintenance Contract – Review of Second Year 2013/14
October 2014 (date still to be agreed)	<ul style="list-style-type: none"> • Capital Update 2014/15 – End of Second Quarter • Repairs and Maintenance Contract – First Quarter Review 2014/15