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**Title:** Forward Plan

**Report of:** Managing Director

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### **Purpose of report**

1. To receive a forward plan of reports which will be presented to the Board during the next year.

### **Background**

2. The Board agreed, at its meeting held on 20 January 2011, that a forward plan of reports it will receive at future meetings become a standing item on every Board agenda.
3. Attached as an Appendix to this report is a forward plan of reports that will be presented to meetings of the Board during the next year. This will not be an exhaustive list of reports and there will clearly be a number of other items of business that the Board will be required to consider during the course of the next year. It will however give the Board an idea of forthcoming business. It will also assist officers when planning in business and meetings to avoid when there is a lot of business.

### **Link to Values**

4. This report relates to the company value of being honest, accountable and transparent.

### **Risk Management Implications**

5. The forward plan will mitigate the risk of reports not being planned into the Board cycle.

### **Value for Money Implications**

6. There are no value for money implications directly arising from this report.

### **Equality and Diversity Implications**

7. Equality and diversity implications will be addressed separately in future reports.

### **Financial Implications**

8. There are no financial implications directly arising from this report.

### **Health Implications**

9. There are no health implications directly arising from this report.

### **Environmental Implications**

10. There are no environmental implications arising from this report.

### **Consultation carried out**

11. Lead officers within the company have identified reports for future meetings of the Board.

### **Impact on Customers**

12. There is no impact on customers as a result of compiling this report.

### **Recommendation**

13. It is recommended that the forward plan be noted.

## Board Forward Plan (March 2014 to January 2015)

<b>Board Meetings</b>	<b>Issues to be discussed</b>
March 2014	<ul style="list-style-type: none"> <li>• 2014/15 Delivery Plan Presentation</li> <li>• 2014/15 Budget</li> <li>• Performance – 3<sup>rd</sup> Quarter 2013/14</li> <li>• Service Standard Performance – 3<sup>rd</sup> Quarter 2013/14</li> <li>• Draft Review of PIs and Future Targets 2012/13 – 2014/15</li> </ul>
May 2014	<ul style="list-style-type: none"> <li>• Annual General Meeting 2014</li> <li>• Governance PIs</li> <li>• Performance – Year End 2013/14</li> <li>• Service Standard Performance – Year End 2013/14</li> </ul>
July 2014	<ul style="list-style-type: none"> <li>• Directors' Report and Financial Statements – 2013/14</li> <li>• KPMG Management Report 2013/14</li> </ul>
September 2014	<ul style="list-style-type: none"> <li>• Risk Appetite</li> <li>• Performance – 1<sup>st</sup> Quarter 2014/15</li> <li>• Service Standard Performance – 1<sup>st</sup> Quarter 2014/15</li> <li>• Annual Report for Tenants and Leaseholders 2013/14</li> </ul>
November 2014	<ul style="list-style-type: none"> <li>• Performance – Second Quarter 2014/15</li> <li>• Service Standard Performance – Second Quarter 2014/15</li> </ul>
January 2015	<ul style="list-style-type: none"> <li>• Proposed rent increases for 2015/16</li> </ul>