



## Report to Audit Committee

13 January 2016

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**Title:** Forward Plan  
**Report of:** Head of Corporate Services

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### **Purpose of report**

1. To note the forward plan of reports which will be presented to Audit Committee during the next year.

### **Background**

2. The committee requested, at its meeting held on 13 January 2015, that a forward plan of reports it will receive at future meetings become a standing item on every committee agenda.
3. Attached as an Appendix to this report is a forward plan of reports that will be presented to meetings of this committee during the next year.
4. This will not be an exhaustive list of reports and there will be some items of business that the committee will be required to consider during the course of the next year.
5. In addition, it will not always be possible to bring all the finalised internal audit reports to the indicated meeting and therefore the Plan will need to be amended from time to time.
6. It will however give the committee an idea of forthcoming business. It will also assist officers when planning in business and meetings to avoid when there is a lot of business.

### **Link to Values**

7. This report relates to the following company values:
  - Fair
  - Customer Focused
  - Open and Honest
  - Accountable
  - Innovative

### **Risk Management Implications**

8. The forward plan will mitigate the risk of reports not being planned into the committee cycle.

### **Value for Money Implications**

9. There are no value for money implications directly arising from this report.

### **Equality and Diversity Implications**

10. Equality and diversity implications will be addressed separately in future reports.

### **Financial Implications**

11. There are no financial implications directly arising from this report.

### **Health Implications**

12. There are no health implications directly arising from this report.

### **Environmental Implications**

13. There are no environmental implications arising from this report.

### **Consultation carried out**

14. Lead officers within the company have identified reports for future meetings of this committee.

### **Impact on Customers**

15. There is no impact on customers as a result of compiling this report.

### **Recommendation**

16. It is recommended that the forward plan be noted.

## Audit Committee Forward Plan

Audit Committee	Issues to be discussed
April 2016 (date still to be confirmed)	<ul style="list-style-type: none"> <li>• Strategic Risk Register</li> <li>• External Audit Strategy and Planning Memorandum 2015/16</li> <li>• Internal Audit Plan 2015/16 – Year End Progress Report</li> <li>• 2016/17 Internal Audit Plan and Strategy</li> <li>• Internal Audit Reports 2015/16               <ul style="list-style-type: none"> <li>- Procurement and the Creditors System</li> <li>- Housing Office Investigation Follow Up</li> <li>- Tenancy Allocation and Lettings</li> <li>- Gas Servicing</li> <li>- Change Management – IT Audit</li> <li>- Customer Focus</li> <li>- Rent Arrears</li> <li>- Rent Collection</li> <li>- Housing Management</li> <li>- Repairs</li> <li>- Corporate IT</li> </ul> </li> </ul>
June/July 2016 (date still to be confirmed)	<ul style="list-style-type: none"> <li>• Operational Risk Register</li> <li>• Report on Statement of Internal Control</li> <li>• Draft Directors' Report and Financial Statements – 2015/16</li> <li>• KPMG Management Report – Year End 2015/16</li> <li>• Internal Audit Annual Report 2015/16</li> <li>• Internal Audit Reports 2016/17</li> </ul>
October 2016 (date still to be confirmed)	<ul style="list-style-type: none"> <li>• Strategic Risk Register</li> <li>• Internal Audit Plan 2016/17 – Progress Report</li> <li>• Internal Audit Reports 2016/17</li> </ul>
January 2017 (date still to be confirmed)	<ul style="list-style-type: none"> <li>• Operational Risk Register</li> <li>• Internal Audit Plan 2016/17 – Progress Report</li> <li>• Internal Audit Reports 2016/17</li> </ul>