



## Report to Assets, Development and Investment Committee

18 February 2016

---

**Title:** Forward Plan

**Report of:** Director of Customers and Communities

---

### **Purpose of report**

1. To note the forward plan of reports which will be presented to Assets, Development and Investment Committee during the next year.

### **Background**

2. The committee agreed, at its last meeting held on 27 October 2013, that a forward plan of reports it will receive at future meetings become a standing item on every committee agenda.
3. Attached as an Appendix to this report is a forward plan of reports that will be presented to meetings of this committee during the next year. This will not be an exhaustive list of reports and there will clearly be a number of other items of business that the committee will be required to consider during the course of the next year. It will however give the committee an idea of forthcoming business. It will also assist officers when planning in business and meetings to avoid when there is a lot of business.

### **Link to Values**

4. This report relates to the following company value of being open and honest.

### **Risk Management Implications**

5. The forward plan will mitigate the risk of reports not being planned into the committee cycle.

### **Value for Money Implications**

6. There are no value for money implications directly arising from this report.

### **Equality and Diversity Implications**

7. There are no equality and diversity implications directly arising from this report.

### **Financial Implications**

8. There are no financial implications directly arising from this report.

### **Health Implications**

9. There are no health implications directly arising from this report.

### **Environmental Implications**

10. There are no environmental implications arising from this report.

### **Consultation carried out**

11. Lead officers within the company have identified reports for future meetings of this committee.

### **Impact on Customers**

12. There is no impact on customers as a result of compiling this report.

### **Recommendation**

13. It is recommended that the forward plan be noted.

## Assets, Development and Investment Forward Plan

| <b>Customers and Communities Committee</b> | <b>Issues to be discussed</b>  |
|--|--|
| May 2016 (date still to be agreed)         | <ul style="list-style-type: none"> <li>• Performance and Service Standards – End of Year 2015/16</li> <li>• Capital Programme Update 2015/16 – End of Final Quarter</li> <li>• Repairs and Maintenance Contract – End of Year Review 2015/16</li> <li>• Cyclical Maintenance Update 2015/16</li> </ul>               |
| September 2016 (date still to be agreed)   | <ul style="list-style-type: none"> <li>• Performance and Service Standards – End of First Quarter 2016/17</li> <li>• Capital Programme Update 2016/17 – End of First Quarter</li> <li>• Repairs and Maintenance Contract – First Quarter Review 2016/17</li> <li>• Cyclical Maintenance Update 2016/76</li> </ul>    |
| November 2016 (date still to be agreed)    | <ul style="list-style-type: none"> <li>• Performance and Service Standards – End of Second Quarter 2016/17</li> <li>• Capital Programme Update 2016/17 – End of Second Quarter</li> <li>• Repairs and Maintenance Contract – Second Quarter Review 2016/17</li> <li>• Cyclical Maintenance Update 2016/17</li> </ul> |
| February 2017 (date still to be agreed)    | <ul style="list-style-type: none"> <li>• Performance and Service Standards – End of Third Quarter 2016/17</li> <li>• Capital Programme Update 2016/17 – End of Third Quarter</li> <li>• Repairs and Maintenance Contract - Third Quarter Review 2016/17</li> <li>• Cyclical Maintenance Update 2016/17</li> </ul>    |

(\*) A new Asset Strategy is currently being developed which will be informed by the Stock Condition Survey currently being carried out. Additional reports that will need consideration by the Committee will flow from this. Details of these will be identified in the Forward Plan once the Strategy has been produced.